

Chinese Culture Connection Afterschool Program Teaching Assistant

Malden, MA | On-Site

Who We Are

The Chinese Culture Connection (“CCC”) is a 501(c)3 nonprofit organization based in Malden, MA. Through diverse educational programs, cross-cultural dialogues, and special events, we empower Chinese immigrants and Chinese descendants of the Greater Boston Area to appreciate and retain their heritage, develop bicultural fluency, while enriching others with a deeper understanding of Chinese language and culture.

Afterschool Program Summary

Our Afterschool Program is designed to serve kindergarten through 6th grade students. We provide a welcoming environment where they can learn about the Chinese language and culture, transcending cultural boundaries and forging connections. Our approach emphasizes hands-on experience and exposure to various subjects, encouraging students to build self-confidence and discover their potential.

Position Overview

The CCC is currently seeking enthusiastic and dedicated Afterschool Teaching Assistants to work with our teachers and students from kindergarten to grade 6 throughout the school year. The schedule is Monday to Friday from 2:00 p.m. to 5:30 pm, with adjustments on early release days from 11:00 a.m. to 5:30 p.m. Additional hours may be required for our summer program which runs between the last week of June and the third week of August.

The Afterschool Teaching Assistant plays a vital role in encouraging social, physical, and intellectual interactions among our students. The ideal candidate is friendly and approachable and has a genuine enthusiasm for working with children.

Responsibilities

- Conduct daily after-school activities with the students.
- Ability to foster a fun and safe classroom environment conducive to learning.
- Strong knowledge and awareness of child behavior and learning patterns.
- Ability to work with children and remain friendly, calm, and patient.
- Good analytical and problem-solving skills.
- Ability to set rules and guidelines for children to follow.
- Solid organizational skills and ability to maintain a tidy and neat classroom.

Requirements

- Minimum high school diploma with relevant equivalent.
- Experience with school-age children in childcare or after-school programs.



- Ability to engage children with various backgrounds and abilities to make learning fun and meaningful.
- Establish and maintain good working relationships with staff, teachers, and parents.
- Use positive guidance techniques to correct student behavior.
- Organized, detail-oriented, and self-initiative.
- Bilingual skills in Chinese/Mandarin and English are a plus.
- Strong sense of professionalism and ability to model good mannerism for children.
- Pass the CORI check.

Hourly rate: \$15-20, depending upon experience.

How to Apply

Please send a resume and cover letter to fxia@chinesecultureconnection.org with the subject line **“Chinese Culture Connection Afterschool Program Teaching Assistant.”** No phone calls please. Position open until filled.